

**REVISED MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION OF
ROUND LAKE COMMUNITY UNIT SCHOOL DISTRICT 116
HELD SEPTEMBER 6, 2007 AT 7:00PM AT THE
ROUND LAKE HIGH SCHOOL LIBRARY MEDIA CENTER
800 HIGH SCHOOL DRIVE, ROUND LAKE, ILLINOIS**

1. CALL TO ORDER

President W. Guy Finley called the meeting to order at 7:00 p.m.

2. ROLL CALL

Answering present were President W. Guy Finley, Vice-President Nanci Radford, Secretary Annette Negrete McGinley, and Members Denny Driscoll, Tonesha Baker and Tammie Hanna. Absent: A. Welk.

Also present were Chief Executive Officer Dr. Ben Martindale, Chief Education Officer Dr. Janet Elenbogen, Chief Fiscal Officer Walter Korpan, District Legal Counsel Jerri Ryan, Attorney M. Loizzi with HLERK Law offices, and Recording Secretary Olga Rivera.

3. PLEDGE OF ALLEGIANCE

Attendees recited the Pledge of Allegiance.

4. APPROVAL OF AGENDA

D. Driscoll moved and A. Negrete McGinley seconded to **approve the agenda** with the following change: Consent Agenda item 9.B. Employment of Employees Resignations and Terminations moved to item 12 - Closed Session for discussion and action during open session. On voice vote, members voted unanimously. **Motion carried.**

5. PUBLIC COMMENT

Tammie Castro, 212 W. Fairfield Terr., Round Lake Beach, distributed letter to Board members and indicated that for the last 3 years she has discussed the issues regarding the PE teacher with the principal at Beach and nothing has been done about it. Mrs. Castro also asked why students need to be quiet during their lunch. At Beach she has been told that this is due to classrooms being across the hall. Wants to know why the doors are not closed during lunch. She indicated that there is no traffic pattern when kids are being picked up after school. Parents were promised supervision but none has been received. Is concerned that a car can hit a child. She also had several other issues. 20 other parents were present in support of Mrs. Castro.

Cindy Rasch, 1323 West End, Round Lake Beach, is also here to discuss the PE teacher at Beach.

Cathy Anderson, 513 Meadow Lane, Round Lake Beach, is here to discuss the lack of air conditioning in some of the Special Education classrooms.

Mr. Finley indicated that he is very concerned about this issue.

Ken Schnur, bus driver collects school supplies throughout the year and distributes them to building principals for our students. He is presently trying to obtain scholarships thru different corporations.

6. APPROVAL OF MINUTES

N. Radford moved and T. Baker seconded to approve the **minutes of the August 11, 2007, special meeting and the August 16, 2007 regular meeting as presented**. On roll call, members voted as follows: Aye: W. Finley, A. Negrete-McGinley, D. Driscoll, T. Hanna, T. Baker and N. Radford. Nay: None. **Motion carried.**

7. COMMUNICATION TO THE BOARD:

a. United way of Lake County and Baxter HealthCare

Dr. Martindale thanked Baxter HealthCare and United Way for all the great things they have done for the Round Lake Area Schools. Mr. Finley presented plaques to Lee Allen of United Way and to Jim Weidner of Baxter HealthCare.

b. Colin Fearnley – Law Day Essay Contest 1st Place Winner

Dr. Elenbogen and Mr. Finley presented a certificate of recognition for his great accomplishment.

8. OLD BUSINESS:

a. Construction Update

Dr. Martindale made reference to the meeting that Seater Construction and the Regional Office of Education have scheduled with the Village of Round Lake to complete missing paperwork on Planned Unit Development and Construction site application on the Magee project.

Dr. Martindale discussed the issue of the lack of air conditioning in some of the gymnasiums in our schools. C. Foged explained that the gymnasiums were bid as an alternate. Dr. Martindale asked about the Districtwide air conditioning problem. C. Foged indicated that all HVAC units are running, and that the reason why they were not working was due to a problem with the main program, the software system went into shut down affecting the entire District. C. Foged indicated that on the Magee Project the cafeteria foundation was being poured, and roofing is starting in about a week. Mr. Finley asked if the Magee building will be properly sealed before winter. C. Foged indicated that it will be.

9. **APPROVAL OF CONSENT AGENDA**

A. McGinley moved and D. Driscoll seconded to approve **Employment of staff; Leave Requests; Payment to SEDOL August Billing / \$137,631.76, Seater Construction / HVAC Project Appl. #4/ \$33,832.33, S.G. Krauss / HVAC Steel-Beach Appl. #2 / \$32,332.50, McKinney Steel / HVAC Steel-Murphy / \$30,123.00, McKinney Steel / HVAC Steel-IH / \$28,080.00, Van's Roofing / HVAC Roofing Appl. #2 / \$33,120.00, Seater / Magee Const. Management / \$38,456.56, Becker Electrical / HVAC Electrical / \$261,508.50, Mc Donough Mechanical / HVAC-Ellis Appl. #1 / \$34,560.00, Air Con / HVAC-Murphy Appl. #2 / \$64,631.70, Air Con / HVAC-Beach Appl. #2 / \$125,412.30, and Boller Construction / HVAC General Trades /\$32,591.88.** On roll call, members voted as follows: Aye: W. Finley, N. Radford, D. Driscoll, T. Baker, T. Hanna and A. Negrete McGinley. Nay – None. **Motion carried.**

10. **NEW BUSINESS**

a.1. N. Radford moved and D. Driscoll seconded to approve **Increase in Personnel Inventory – 1 Bilingual TA Position** per student's IEP. On roll call, members voted as follows: Aye: W. Finley, N. Radford, D. Driscoll, T. Baker, T. Hanna and A. Negrete McGinley. Nay – None. **Motion carried.**

Dr. Elenbogen reported that a High School student requires the support of a teacher's aide to meet the student's needs and comply with the students IEP.

a.2. N. Radford moved and T. Baker seconded to approve an **increase in hours of 2 High School Teacher Aides from 7 to 7½** to meet the IEP needs of these students. On roll call, members voted as follows: Aye: W. Finley, N. Radford, D. Driscoll, T. Baker, T. Hanna and A. Negrete McGinley. Nay – None. **Motion carried.**

b. T. Baker moved and T. Hanna seconded to approve change orders for **HVAC project elementary schools**; Becker Electric \$807.00, \$1,614.00, \$1,614.00, \$1,614.00, 1,898.00, \$1,614.00, \$-7,252.00, -5,400.00; Air Con -27,000.00, and -13,500.00, McDonough -195,000.00 and Mid American -69,182.00. On roll call, members voted as follows: Aye: W. Finley, N. Radford, D. Driscoll, T. Baker, T. Hanna and A. Negrete McGinley. Nay – None. **Motion carried.**

c. D. Driscoll moved and N. Radford seconded to approve **Membership Renewal / Illinois School District Liquid Asset Fund Plus.** W. Korpan explained that approval from the Board allows the CFO to invest dollars in this fund. On roll call, members voted as follows: Aye: W. Finley, N. Radford, D. Driscoll, T. Baker, T. Hanna and A. Negrete McGinley. Nay – None. **Motion carried.**

- d. Administrative Organizational Chart
Dr. Martindale explained that this is just a draft; the Board will not be taking action at this meeting. Dr. Martindale indicated that with this new organizational chart the CEO reports to the Boards of Education. He asked Board members to review and comment on this chart.

Mrs. Radford stated that this is a big step in the right direction.

- e. N. Radford moved, T. Hanna seconded for approval of **District Annual Review of Safety Plans, Protocols, Procedures, & School Safety Drills Report**. On voice vote, members voted unanimously. **Motion carried.**
- f. Round Lake High School – Air Conditioning Issue, Dr. Martindale reported that he has been informed that there are 3 Special Education rooms at the High School without air conditioning. He explained that there are students in these classrooms that have IEP's, which indicate that they need to be in climate-controlled classrooms. The Board will be asked to approval to go out for bids at the September 10, meeting. This project will cost \$28,850.00 if work is done during working hours and \$34,000.00 if work is done after hours and on weekends. Mr. Finley stated that do to time constraints action should be taken tonight. Board members discussed. Dr. Martindale indicated that there are also other areas at the High School that are not air conditioned, he will bring additional information to the Board in the near future regarding this issue. W. Korpan indicated that the Education or Life Safety Funds would cover cost.

N. Radford moved T. Hanna seconded to approval **to go out for bid on the High School HVAC project**. On roll call, members voted as follows:
Aye: W. Finley, N. Radford, D. Driscoll, T. Baker, T. Hanna and A. Negrete McGinley. Nay – None. **Motion carried.**

11. ADMINISTRATION REPORT

- a. Tech Campus

Dr. Elenbogen reported that she will be updating the Board on the Tech Campus on a regular basis. She stated that the District presently has 92 students enrolled, last year enrollment was 77 students. Dr. Elenbogen indicated that our student Brittany Woolums has been in the Cosmetology program for two years. She participated in SkillsUSA and won several ribbons and a gold medal in nail care at the state competition. Additionally, Brittany has participated in an internship with a local business partner. Dr. Elenbogen also provided the Board with the Tech Campus End of year report and their Annual Report.

- b. Athletic Program Update

Mr. Byrd provided a PowerPoint presentation the focus was on “The State of Athletics”. He presented information on what has been done in the past year, his plan for this year and where they should be in the future.

Mr. Byrd explained that they are presently working on the Athletic Code of Conduct, Expansion/Contraction, Facilities, and Equipment and coaching expectations. Regarding the Athletic Code of Conduct he is working on a web based survey that will be available to the community. He is also working with Dr. Elenbogen, players, coaches and gathering information from surrounding schools to assist in the process of updating the Athletic Code of Conduct.

c. Student Enrollment

Dr. Elenbogen provided 6-day enrollment information to the Board. She explained that there is an increase of 100 students from last year’s 6-day enrollment.

d. Staffing

Dr. Elenbogen reported on current vacancies. She indicated that several positions are pending grant approval. She has not heard from ISBE regarding the Pre-K grant.

e. Open Houses

Dr. Elenbogen provided a list of Open House dates. She stated that next week on September 11th is Indian Hills’ and on September 12th the High Schools, she is looking forward for Board members to attend.

f. Student Teachers

Dr. Elenbogen indicated that the District has student teachers from several universities and colleges. Mr. Edgecomb from Ellis is here with Beth Charlet. Beth is attending a two-year program at Southern Illinois University and doing her student teaching at Ellis. Mr. Edgecomb explained that student teachers work in assessment, instructional planning and with students with different needs.

g. Global Network Training

Dr. Elenbogen referred to the information provided in the Board packet. Global Compliance Network provides internet-based OSHA, Professional Development and HR training to educational institutions. Our tutorials include Bloodborne Pathogens, Sexual Harassment, Asthma Awareness,

FERPA, and many other topics of interest to schools. The tutorial package is \$900 per year.

12. CONVENE IN CLOSED SESSION

D. Driscoll moved and T. Hanna seconded the motion to convene in closed session at 9:05p.m. under sections 2(c)(11), 2(c)(2), 2(c)(1), 2(c)(21) and 2(c)(9) of the Open Meetings Act to discuss pending litigation; collective bargaining matters; appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel, review of closed session minutes and discuss student disciplinary cases. On roll call, members voted as follows: Aye: G. Finley, D. Driscoll, T. Baker, T. Hanna, N. Radford and A. Negrete McGinley. Nay – None. **Motion carried.**

13. RECONVENE IN OPEN SESSION

The Board reconvened in open session at 10:35 p.m.

14. ACTION AS A RESULT OF CLOSED SESSION

N. Radford moved and T. Hanna seconded to **approve Employment of Staff, resignations and terminations, which was removed from the consent agenda for discussion in closed session.** On roll call, members voted as follows: Aye: W. Finley, N. Radford, D. Driscoll, T. Baker, T. Hanna and A. Negrete McGinley. Nay – None. **Motion carried.**

15. CONTRACTS

a. D. Driscoll moved, N. Radford seconded to approve **agreement with J. Ryan for consulting services.** On roll call, members voted as follows: Aye: W. Finley, D. Driscoll, N. Radford, T. Hanna, T. Baker and A. Negrete McGinley. Nay – None. **Motion carried.**

Mr. Finley thanked J. Ryan for doing such an outstanding job.

b. N. Radford moved, and T. Hanna seconded to approve **agreement with J. Dittman for consulting services.** With the additional of: *either party may terminate this Agreement at any time during the term without further obligation* to paragraph #1. On roll call, members voted as follows: Aye: W. Finley, D. Driscoll, N. Radford, T. Hanna, T. Baker and A. Negrete McGinley. Nay – None. **Motion carried.**

c. **Vacation Benefit Adjustment** – this item has been scheduled until next Board meeting.

16. APPROVAL OF CLOSED SESSION MEETING MINUTES

N. Radford moved and A. Negrete-McGinley seconded to approve the closed meeting minutes of August 11, 2007 and August 16, 2007. On roll call, members voted as follows: Aye: W. Finley, D. Driscoll, N. Radford, T. Hanna, T. Baker and A. Negrete McGinley. Nay – None. **Motion carried.**

17. ADJOURNMENT

On a motion of N. Radford, seconded by D. Driscoll, Board members voted unanimously to adjourn the meeting at 10:36 p.m.

Mr. W. Guy Finley, President
Board of Education

Mrs. Annette Negrete McGinley, Secretary
Board of Education
